



GACE® Media Specialist Assessment Test II (102) Curriculum Crosswalk

Required Coursework Numbers

Subarea I. Program Administration (40%)															
<i>Objective 1: Understands the fundamentals of organization, management, and evaluation of media programs and services</i>															
A. Understands the importance of shared decision making in the administration of the media center program and services															
B. Develops a mission statement and philosophy that align with those of the school and district															
C. Knows guidelines (national, state, and local standards) on which to base the mission and philosophy statements of a media program															
D. Sets goals and objectives for media center programs and services that align with those of the school and district															
E. Designs short- and long-range plans for the implementation of media center programs and services															
F. Uses research-based data, including action research and needs assessments, to identify, prioritize, and improve curriculum, student, and staff needs															
G. Designs evidence-based methods to evaluate the effectiveness of the media program and services															

Required Coursework Numbers

<i>Objective 2: Knows basic fiscal, personnel, legal, ethical, and operational policies and procedures</i>																			
A. Evaluates, articulates, and justifies budgetary needs																			
B. Works collaboratively with the school administration to develop and implement a budget																			
C. Knows alternative means of funding; e.g., grants, fundraisers, donations																			
D. Trains, manages, and evaluates media center staff, student aides, and adult volunteers																			
E. Develops, revises, and implements policies and procedures for the operation of the media center																			
F. Understands the rationale for key media center policies and procedures; e.g., circulation, selection, challenged materials, and acceptable use																			
G. Applies knowledge of legal and ethical issues; e.g., confidentiality of records, intellectual freedom, and copyright, relating to media center policies and procedures																			
Subarea II. Professional Development, Leadership, and Advocacy (30%)																			
<i>Objective 1: Knows how to facilitate professional development and demonstrate leadership</i>																			
A. Knows professional organizations and literature related to school library media; e.g., AASL, YALSA, AECT, and state and local organizations																			
B. Uses a variety of professional development practices; e.g., study groups, learning communities, mentoring, reflective practice																			

Required Coursework Numbers

C. Educates adults in the use of new technologies and their integration into instructional design															
D. Initiates, facilitates, and supports collaborative activities with students, staff, media committees, and the community															
E. Knows major legislation relating to school library media; e.g., Children’s Internet Protection Act, Individuals with Disabilities Education Act, Patriot Act, and how it impacts policies, programs, and procedures of the media center															
F. Knows the implications of major court cases and challenges relating to school library media; e.g., <i>Island Trees v. Pico</i> , <i>Tinker v. Des Moines</i> , <i>ALA v. U.S. Department of Justice</i>															
<i>Objective 2: Knows how to be an advocate for libraries and media centers within both school and community</i>															
A. Obtains or creates promotional materials in print, nonprint, and electronic formats															
B. Promotes the media center program, resources, and services to students, administration, faculty, and the greater community															
C. Observes occasions related to libraries and reading															
D. Designs and implements advocacy strategies for communication and marketing of school media programs and services															
E. Communicates the status and needs of the media program to the larger learning community and advocates for ongoing administrative support for the media program															

Required Coursework Numbers

Subarea III. Information Access and Delivery (30%)															
<i>Objective 1: Understands the fundamentals tools and concepts for locating and sharing resources</i>															
A. Knows the types, characteristics, and uses of various print, and nonprint resources; e.g., books, periodicals, DVDs, maps, posters															
B. Knows the types, characteristics, and uses of Galileo, and other web-based, networked, and stand-alone electronic resources															
C. Uses community resources; e.g., guest authors, storytellers, information consortia, to support the media center program															
D. Builds collaborative relationships with other libraries															
E. Knows the purpose, general process, and responsibilities of interlibrary loan															
F. Understands the processes and application of remote access; e.g., reference services, virtual libraries, distance learning															
<i>Objective 2: Understands the fundamental concepts related to using and validating online and other resources</i>															
A. Knows terminology, including jargon; e.g., OPAC, wi-fi, blog, related to electronic resources, equipment, and the electronic community															
B. Uses technology hardware; e.g., scanners, interactive whiteboards, computer peripherals, in the media center															

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C. Knows how to navigate and search the Internet using a variety of strategies															
D. Applies current and emerging technologies; e.g., automated library management systems, media for teaching and learning, collaboration and presentation tools, to media center management, program, and services															
E. Applies the theories and strategies of information retrieval; e.g., Boolean operators, indexes and abstracts, truncation															
F. Applies a variety of criteria; e.g., relevance, authority, currency, bias, to validate information gathered from various resources and technologies															
<i>Objective 3: Understands the fundamental concepts of equal access and ethical use of information</i>															
A. Provides equal access as relevant to services; e.g., circulation policies, accommodations for users with disabilities, procedures for assisting users															
B. Provides a physical arrangement; e.g., travel routes, signage, furniture, of the media center that promotes equal and efficient access															
C. Knows the environmental factors; e.g., décor, sound control, lighting, climate control, that promote learning															
D. Knows issues, laws, and practices related to intellectual property, copyright, and plagiarism for various formats of materials															
E. Knows how to use tools to create bibliographic citation; e.g., APA, MLA, Chicago, for various formats of materials															